BLUECOAT SOCIETY OF ARTS

Minutes of an Extraordinary General Meeting of the Society held at Bluecoat Chambers, School Lane, Liverpool L1 3BX on 29th March, 1993 at 5.00 p.m. hours

PRESENT:	PROF. F. HORBURY (PROLIDENT) MRJAHHORMAN (TANSTEE) MR. C. METCALFE (CHAIRMAN) MR. S. GRAY (HON. GENERAL SECRETARY) MR. A. CALLAGHAN (HON. TREASULED) MR. P. FAIRHMAST
IN ATTENDA	ANCE: GUL G. SMITH, MR. A. HURLEY, MR. D. CLAY, MR. J. LLOYD Professor Northwy took the Chair and welcomed everybody to the meeting.

- 1. The Chairman announced that a quorum was present and declared the Meeting open. Mr. Norman wired attraction of the Western the Resolutions to be passed by the E.G.M would constitute the disabilities the Trustees, Mr. Hoyd replied
- 2. With the consent of all the Members present the Notice convening the Meeting was taken as read.
- 3. The Chairman proposed, and seconded, Resolution No. 1 which Resolution was passed unanimously. \(\)
- 4. The Chairman proposed, and seconded, Resolution No. 2 which Resolution was passed unanimously.
- There was then produced to the Meeting the Transfer Deed which was duly executed by two Trustees. Account to the Meeting the Transfer Deed which was duly executed by two Trustees.
- 6. It was resolved that Mr. Alex Hurley, the Society's Accountant be instructed to draw up final accounts.
- 7. It was also resolved that the Secretary be instructed to arrange for the filing of the Dissolution Minutes and the Final Accounts with the Charities Commission.
- 8. There being no further business, the Chairman declared the Meeting closed.

Chairman of the Meeting

that the tinal liabilities of the Trustees would, care after the A.G.M on the 13 July 1993, However, a down of indensity had been drawn up for Blue court Arts Centre Atd to issue to the Trustees to cover the dissolution and transfer of property. The wording of the indensity had been amended and would be presented to the Arts Centre Atd next board meeting on the 22 April 1993.

Mr. D. clay advised the meeting that all the Trustees would be required to give their written consent to Prof. Northway's and Mr. Norman's signatures to the document.

RESOLUTIONS

of

BLUECOAT SOCIETY OF ARTS

Passed 29th March, 1993

RESOLUTIONS

- 1. That the Society be dissolved at the conclusion of their Annual General Meeting to be held on Tuesday, 13th July, 1993.
- 2. That the transfer of all property remaining vested in the Society be transferred to the Bluecoat Arts Centre Limited (Company Number) whose registered office is at Bluecoat Chambers, School Lane, Liverpool, L1 3BX as from 1st April, 1993.

Chairman of the Meeting

PRESENT Q. COM J. COM P. RANGELLY TO A. H. D. CLAY J. LOYD. (FOLK SMITH)

MR NORMAN RATES Quall of whether EGM WAS NOW
THURSEST FINAL, J.C. Replied that THIS AGM. THE ENDINATED
WAS DOWN IN PLACE REWKETEN BAC. B.M. TO RATERY
The Chairman told the meeting that
the disal dissolution of the 6.5.A
Would be an 13/2/97

Chairman of the Meeting

Minutes of the 57th Annual General Meeting Bluecoat Society of Arts held at 2p.m. on Tuesday 15th July, 1986 in the Annexe, Bluecoat Chambers. Present Mr. Swerdlow (in the Chair), Mr. Urquhart, Ms. Edis, Mr. Holt, Miss. Lomas, Mr. Lonby, Mrs. Owen Highes, Mr. Tyson, Mr. Rushworth, Mr. Beirne, Mr. Wishart, Ms. Foran, Mr Greenwood, Prof. Gardner Medwin, Mr. Hill, Mr. Wilson, Dr. Da, Mr. McAleer, Miss. Carter Preston, Mr. McLaughlin, Mr. Biggs, Mr. Malthouse, Mr. Hubbard, Mr. Griffiths, Mr. Spencer, Mr. Payne. / John Cook Apologies Lord Derby, Sir Stanley Holmes, Mr. Corlett, Ms. Hunt, Mrs. Van Mullem, Prof. King, Mr. G, Brown, Mr. Hackett,

Minutes of last These had been circulated and signed as a correct record meeting of the proceedings, having been proposed by Mr. Rushworth and seconded by Mr. Tyson.

Mrs. Winter, Mr. Voake.

Annual Report Mr. Urquhart, as retiring Chariman, read the report for the year. This was adopted, having been proposed by Mr. Rushworth and seconded by Mr. Malthouse.

> The Treasurer gave his report and presented the accoutns. These were adopted, having been proposed by Mr. Rushworth and seconded by Mr. Malthouse.

There were some questions from the floor about the Society's sources and level of grant aid including concern that the level had remained static from Merseyside Arts in cash term over the last five years. Mr. Greenwood requested a review of the format of the accounts for next year, to give an indication of the departmental split between building, gallery, promotions and shop.

There were questions about the proposed rent increases and condition of some accommodation and these matters would be looked into, as would the question of membership of the Society.

Election of Honorary Mr. Swerdlow reported that Sir Stonley Holmes had not been well and had asked to resign as president. Mr. Swerdlow asked the meeting to leave the Exective Committee to consider a replacement. Sir Stanley Holmes was re-elected and Mrs. Owen Hughes, Professor King and Mr. Hubbard newly elected as members of the Executive Committee.

> Mr. Swerdlow wished to thank Prof. Gardner Medwin who had retired from the Committee after many years of service. He had founded the Bluecoat Display Centre and been of great help to the Society and Mr. Swerdlow wished to record the Committee's appreciation of his help, auvice of wisdom over the years.

Accounts.

Officers

The Chairman also wished to record the passing of Adrian Julian who had died in April. He had been an experienced and lively member of the committee who would be greatly missed.

Vote of Thanks to the Charr

Mr. Rushworth rose to propose his customary vote of thanks to the Chairman. He wished to thank Mr. Urquhart, who had completed three years' hard work as Chairman at a very difficult time, and thanked him for his perserverance and guidance. There was a warm vote of thanks from the floor.

Minutes of the 59th Annual General Meeting of the Bluecoat Society of Arts held in the Annexe, Bluecoat Chambers, School Lane, Liverpool at 6.00pm on Tuesday 27 September 1988.

Trustees present: George Holt Esq, Peter Urquhart Esq, Gerry Corlett Esq, Professor Fred Norbury, F M Herzog Esq.

Committee members present: Alan Swerdlow (Chairman), W J L Rushworth (President), Stephen Gray (Vice-Chairman), Charles Metcalfe, Kathy Desmond, Colin Wilkinson.

In attendance: Julia Carter Preston, Jeremy Greenwood, Olwen McLaughlin, Colin Wilson, Maureen Bampton, Mr Rice, Austin Callaghan, David Chestnutt (Hodgson Impey), Jayne Casey, Paula Banks, Bryan Biggs, Sue Williams, Paul Kelly.

The Chairman welcomed those present to the meeting. The Chairman then asked those present to stand and observe a minute's silence in memory of Colin Yoake, a member of the Executive and Chairman of the Bluecoat Friends who had died in January 1988.

1 Apologies for Absence

Apologies had been received from J A H Norman Esq, Dee Hennessey (Arts Development Officer, Liverpool City Council), Duncan Fraser (Merseyside Arts), Gerry Donaldson (Hon Treasurer), Peter Fairhurst, Harriet Owen Hughes, James Wishart.

2 Minutes of the Previous Meeting (6.10.87)
The minutes were proposed by the President, seconded by Peter Urquhart and agreed and signed as a correct record.

3 Chairman's Report

The Chairman presented his report. He noted the resignations of Sir Alistair Pilkington and Sir John Moores as Trustees and spoke warmly of their support and assistance to the Bluecoat over the years. He outlined a number of changes to the Bluecoat's Executive Committee thanking Cathy Hunt and Jane Winter for their particular contributions, both of whom had had to resign owing to pressure of work outside the Bluecoat. During the year the Society had welcomed new Executive members including Dr Prashant Nayak, Charles Metcalfe who had taken over the chair of Gallery and Fundraising, and Stephen Gray who was now Vice-Chairman and who had proved an invaluable support and help to the Chairman.

The Chairman praised the work of the Bluecoat staff who had given service beyond the call of duty in a particularly difficult year. Jayne Casey provided a new and exciting atmosphere as the Society's new Performing Arts Director. Bryan Biggs had continued to run the Gallery smoothly and had attracted high praise from the new Director of the Tate. Nor could the building operate without the hard work of the caretakers, cleaners and porters. The year had seen a considerable financial turn around in which the President's success in raising a one-off £50,000 donation had proved the high point and which had substantially cleared the Society's deficit. He spoke of developments to the building which had culminated in the visit of Princess Margaret for which the building had looked marvellous. The Society's new caterers had also served Princess Margaret well but had otherwise been less than satisfactory and further changes in this area were on the way.

He reported on the considerable success of the appeal for which Professor Dave King had done a great deal of work and to whom the Society owed considerable thanks. It excluded the notional money from the British Film Institute which now was not likely to be forthcoming, the Society was only £30,000 short of its original target. He was confident that under Charles Metcalfe a further phase of the Appeal would cover that £30,000 and the Appeal would reach its target. The Chairman noted that including Appeal monies, Heritage money and money from Liverpool City Council the Society had raised nearly £300,000 since November 1986.

The Chairman paid special tribute to James Rushworth who had been the most marvellous President and for the Bluecoat just the right man at just the right time. He felt Mr Rushworth was following in the family tradition as his father, William Rushworth had undertaken the salvation of the Bluecoat in the late 1940s. The Chairman then presented Mr Rushworth with a small inscribed silver box, a gift made on the premises as a token of the Society's very warm affection.

The President responded with thanks saying that once again the Chairman had overdone the praise. The last two years had been extremely difficult and had given him great cause for worry and anxiety. He was grateful to Gordon Lindsay, and to those providing the mortgage and loans to the Society. He was confident that with the new Trustees Liaison Committee recently formed, communications between the Trustees and the Executive had been greatly improved. He was confident that with new Society offices, a new President and new Committee members the future of the Society was in very good hands.

4 Treasurer's Report and Annual Accounts

In the absence of the Hon Treasurer the Director presented the accounts and answered questions on them. The accounts were proposed by Colin Wilkinson and seconded by Dr Nayak and were agreed.

5 Gallery Director's Report

The Gallery Director, Bryan Biggs gave a brief report on some of the highlights of the year, which included a wide mix of exciting exhibitions involving international, national and local artists. Education had played an increasing part in the programme. The Gallery had also received increasing sponsorship from Peter Moores, Blacklers, David M Robinson, the P H Holt Trust and Eagle Star Assurance. He was particularly grateful for the continuing help from volunteers without which the Gallery could not operate.

6 Performing Arts Department Report

Paul Kelly outlined the earlier part of the Performing Arts year noting the increase in educational activity and in particular the Childrens' Dance Week. This had been the brainchild of Kathy Desmond, now Chairman of Bluecoat Friends who had put enormous energy into making it a success and making a profit as well. Jayne Casey outlined some of the developments that had taken place since her arrival in January. She had introduced a programme that mixed popularity with high artistic quality. She had worked hard on the press and television and had managed to increase the profile for the Bluecoat. Audiences for the Spring and Summer were up tenfold on the same period in 1987. All of this would not have been possible without a large number of volunteers to whom she was grateful. She felt she had a difficult task and there was a long way to go but she had taken at least one step forward.

7 Election of the President

The retiring President W J L Rushworth took great pleasure in proposing Emeritus Professor Fred Norbury as the Society's new President. He said the Society was most fortunate that Professor Norbury had agreed to join it and that he would bring experience, statesmanship and wise counsel to the Society's activities. The President was delighted and relieved to hand over to him and wished him well. Mr George Holt was pleased to second the proposal. Professor Norbury said he was pleased to accept the position of President. He acknowledged the immense contribution of James Rushworth and would try to emulate it. He appreciated and was aware of the important contribution of the Bluecoat to cultural activities on Merseyside and looked forward to supporting their future development.

8 Election of Hon Treasurer of the Society
Stephen Gray took pleasure in proposing Austin Callaghan as Hon Treasurer to replace Gerry Donaldson. He had worked closely alongside Austin at the Royal Liverpool Philharmonic Society and knew that Austin could contribute greatly to the smooth running of the Bluecoat's finances. Alan Swerdlow was pleased to second Stephen Gray's proposal.

9 Election to the Executive Committee Kathy Desmond, Peter Fairhurst, Stephen Gray, Charles Metcalfe and Colin Wilkinson were proposed by Peter Urquhart and seconded by Michael Herzog.

10 Re-appointment of the Auditors - Hodgson Impey Michael Herzog proposed that Hodgson Impey be re-appointed auditors to the Society for the period of one year. George Holt seconded this.

Before the meeting concluded W J L Rushworth proposed a vote of thanks to the Chairman, Alan Swerdlow for his work for the Society during the year. Alan had been increasingly busy during the year and was now President of his Trade Association. Yet he was unsparing in the time he gave to the Society's affairs and to thinking about its various problems and making contacts on its behalf. As President Mr Rushworth had enjoyed the privilege of working closely with him these past two years when he had always been most courteous and co-operative. The Society was most grateful to him and Mr Rushworth gave him personal best wishes for the future.

There being no other business the meeting closed at 7.05pm.

Minutes of the 60th Annual General Meeting of the Bluecoat Society of Arts held in the Concert Hall, Bluecoat Chambers, School Lane, Liverpool at 6pm on Tuesday 19 September 1989.

Trustees present: F J Camenisch Esq, F M Herzog Esq, W J L Rushworth Esq.

Committee members present: Alan Swerdlow (Chairman), Professor J F Norbury (President), Stephen Gray (Vice-Chairman), Austin Callaghan (Hon Treasurer), Kathy Desmond, Peter Fairhurst, Charles Metcalfe, Harriet Owen Hughes, Colin Wilkinson, James Wishart.

In attendance: Maureen Bampton, Eddie Berg, Jeremy Greenwood, Stanley Hill, Cathy Hunt, Harry Jamieson, Clement McAleer, Paul McCue, Margaret Peart, Julia Carter Preston, Neville Spencer, Mike Taylor, Paula Banks, Bryan Biggs, Jayne Casey, Alex Hurley, Anne McFadden, Paolo Reale.

1 Apologies for Absence

Apologies had been received from Lord Derby, Viscount Leverhulme, Sir Leslie Young, Professor Graeme Davies, G L Corlett Esq., J A H Norman Esq. G P Holt Esq.

2 Minutes

The Minutes of the previous Annual General Meeting held on 27 September 1988 were agreed.

3 Chairman's Report

The Chairman presented an abridged version of his Report. Although the Bluecoat had turned a difficult corner, the financial problems were still unresolved despite various donations and grants. Rental income had increased by 15%, hall hire by 50% and other income by 40%. Now that the Society was no longer involved in arts promotions, the various responsibilities were clearer and would become easier with separate committees and staff. The building was well used with improvements to the interior and new retail tenants in the front courtyard.

He paid tribute to Austin Callaghan, the Hon Treasurer, for the work he had done on the accounts. The failure of the raffle to raise sufficient funds to alleviate the Society's financial problems was a disappointment but he thanked those who had donated prizes. The Society was applying to trusts with good results. The Baring Foundation had generously granted £10,000 to the Society for capital improvements.

The Chairman praised the work of the Bluecoat staff who had served the Sociently valiantly under difficult conditions. Brenda Dally had left during the year and was replaced by Anne McFadden as Senior Secretary and Personal Assistant to the Director. Sue Williams, the Administrative Assistant had left to take up a senior position at the Everyman's Hope Street Project. Wendy Smith temporarily replaced Sue Williams in April of this year. Sue Williams' post had been formalised and redefined as Building Manager, a position recently filled by Paolo Reale.

A generous donation from Littlewoods had enabled the Society to appoint Paula Banks as Marketing Manager. Praise was due to her in particular for the Perestroika visit of artists from Leningrad. The other staff, caretakers, cleaners and porters had undertaken with dedication the extra burden resulting from the increased use of the Bluecoat.

Paul Kelly, the Director of two years, left just after the year end to join North West Arts in Manchester. He had devoted very considerable time, enthusiasm, and energy in working with the Chairman, the Executive and Arts Centre Board to see the Bluecoat through the many crises of his two years here. It was great credit to him that he had moved forward in the arts administration world. The Chairman wished him success.

Catering losses had been substantial. The arrangement with Compass Services had been terminated and the Society was fortunate in securing the services of the Everyman Bistro to run the catering at the Bluecoat. The Society had welcomed several new tenants to the building.

These included Paul McCue from Blacklers Basement who opened an art materials shop and a bookshop. After Merseyside Arts moved out their space was let between Practical Arts, Artrain, Africa Arts and The Team. Merseyside Moviola, Loudmouth Theatre and Mime and sculptors Gary Perkins and Jim Turner had also become new tenants.

Work still remained to be done to improve disabled access although most problems had now been resolved. Plans had been drawn up for a ramp from the front courtyard into the building. The garden entrance would also be upgraded. Further fundraising would be necessary for a lift to the Concert Hall and appropriate trusts had been approached.

The Chairman concluded his report by acknowledging the very considerable contribution and support the Bluecoat had received from its Executive Committee and all those who had joined the Bluecoat Arts Centre Board of Directors. He thanked Professor Fred Norbury, the new President, for his help. He also thanked Peter Fairhurst for his help and advice on building matters. Kathy Desmond, Michael Parkinson, Dr Prashant Nayak and Colin Wilkinson had also joined the Executive. He was grateful to Stephen Gray, the Vice-Chairman, who had been a great support to him. He had had some disappointing and frustrating times in his three years as Chairman and equally times when the building had lived up to its name as a centre for artistic excellence. He pledged his continued help during the years to come.

4 Treasurer's Report and Annual Accounts

The Treasurer presented the accounts and answered questions on them. Referring to the Deficit for the year of £30,549, the President said that the Society must look to future years and stressed the importance of a tight control being kept on expenditure. It was proposed by Charles Metcalfe and seconded by Stephen Gray that the Accounts be approved and this was agreed unanimously.

5 Executive Committee

It was reported that James Wishart had resigned from the Executive Committee. It was proposed, seconded and unanimously agreed that Alan Swerdlow and Stephen Gray be re-elected and that Neville Spencer should join the Committee.

6 Chairman of the Society

It was proposed by Alan Swerdlow, seconded by Austin Callaghan and agreed that Stephen Gray be appointed Chairman of the Society as from the conclusion of today's Meeting. In response, he said that he regarded this appointment as a great honour and a challenge. The Bluecoat was unique both as a building of outstanding merit and as a centre for artistic activity. The present financial situation prevented the Bluecoat from moving forward with confidence. He would examine all ways of improving the position and sincerely hoped that the Bluecoat would become recognised for a creative and happy atmosphere.

7 Re-appointment of the Auditors - Hodgson Impey

It was proposed by Austin Callaghan, seconded by Stephen Gray and agreed that Hodgson Impey be re-appointed Auditors to the Society for the ensuing year.

8 Alan Swerdlow's Chairmanship

Professor Norbury, on behalf of the Society, expressed warm thanks to Mr Alan Swerdlow for his work during an arduous period of Chairmanship. He referred to Mr Swerdlow's long-standing interest in and enthusiasm for the activities of the Bluecoat and the time and effort that he had devoted to its affairs.

Bluecoat Society of Arts Annual General Meeting 10 July 1990 Chairman's Report

It is my pleasure to welcome you to the 1990 Annual General Meeting of the Society. We decided to hold this year's meeting in the Sandon Room instead of the Concert Hall, which I understand has been the traditional venue for these meetings. We thought it was a more friendly room and, being smaller than the Concert Hall, more suited to the number of people who normally attend. We also wanted to show off the Sandon Room, which has been refurbished during the year and in consequence is making it easier to let the room for receptions and functions.

Another change from last year is the month in which today's meeting is taking place. A year ago owing to the time it took to complete the accounts the meeting was delayed until 19 September. In 1988 the meeting took place later still on 27 September. I have no doubt that it is better to have the annual meeting in July before the summer break, so that in the early autumn the energy of all concerned can be devoted to the new challenges of the year ahead. Our thanks are due to Alex Hurley, our accountant on the staff, for completing the figures so quickly and to Austin Callaghan, the Hon Treasurer, for his advice on the presentation of the accounts and his help over the technical problems which have arisen during their preparation.

I turn now to the figures themselves. I am glad to be able to report a substantial reduction of £23,000 in the Society's deficit for the year, the loss being £7,000 compared with £30,000 in 1988/89. Looking further back, the results for the two preceding years were equally disappointing. In 1987/88 James Rushworth, our former President, was able to negotiate from the Wethered Bequest a single life–saving donation of £50,000 on the grounds that without it the Society was likely to collapse. Excluding this donation, the Society's deficit for 1987/88 would have been over £30,000. The year before, in 1986/87, the Society's loss was £33,000, so it can be seen that the Society has been operating at a considerable loss for some time. It was imperative that this downward trend should be reversed and I regarded this as my prime responsibility on becoming Chairman.

It was clearly necessary to review the structure of the Society's administration. At last year's Annual General Meeting it was reported that the Society's Director had recently moved to a post with North West Arts in Manchester. This enabled us to take stock of the previous system of administration. A major weakness was the excessive burden of detailed accounting which was expected of the Director himself and took up far more of his time than was appropriate for the head of an organisation. It was accordingly decided to appoint an Accountant to the staff, who would be responsible for all the figure work. Alex Hurley, to whom I have already referred in this Report, took up the position on 24 July last year, four weeks after Paolo Reale had joined us as Building Manager with responsibility for the tenancies, room lettings and the management of the building itself. These two staff members have only worked for the Society for a year but in that short time, through their personal efforts, they have made a major contribution to the improvement in the Society's financial position.

It was not feasible on financial grounds to appoint a Director in addition to the positions of Accountant and Building Manager. We examined the extent of the work which was still uncovered after making these appointments and concluded that someone was needed to co-ordinate the work of the office and to oversee the Committee administration. I offered to take on these duties myself with the title Hon General Secretary and this was agreed by the Committee in September.

In my opinion the office required four staff members and the final two appointments were easy to make as there were already two persons on existing staff with the right ability. We formalised their jobs with titles appropriate to their new responsibilities and from 1 November Anne McFadden was confirmed as Administrative Officer and Wendy Parker as Assistant Building Administrator. I have greatly appreciated the way in which all four members of staff have tackled their duties. They have done 98% of the work, leaving 2% for me, which I have enjoyed and found not too arduous.

I turn now to the Committee. Substantial changes have been made during the year in the way it functions. Up to the last Annual General Meeting it was known as the Executive Committee and it was in fact operating as an executive body with monthly meetings at which decisions were made not only on policy but also on day—to—day executive business. It became evident that this committee of twelve persons with the addition of observer members of the staff and representatives from

Merseyside Arts and the Local Authority was too large a body to make effective decisions on day—to—day matters. It was accordingly agreed at a meeting last September to revert to the simple title The Committee as laid down in the Trust Deed, omitting the prefix Executive. The Committee meets every three months (or more often if necessary) to agree policy, establish budgets and approve accounts. Day—to—day executive business has been delegated to an Executive Sub—Committee of four persons consisting of the President (Professor Norbury), the Hon Treasurer (Austin Callaghan), the Vice Chairman (Charles Metcalfe) and myself. The Sub—Committee has had nine meetings since the Annual General Meeting and has been ably assisted at each meeting by Paolo Reale and Alex Hurley.

I have received much assistance and encouragement from all members of the Committee. The President has been a tower of strength, attending every meeting despite the pressure of his many other commitments. We were delighted that he was awarded the OBE in the Queen's Birthday Honours. Austin Callaghan, a former colleague in my Philharmonic days, has given exactly the advice which we have needed on those financial matters where so often it is foolish for the layman to be wise. The Vice Chairman, Charles Metcalfe, has given me great support throughout the year and in particular I have appreciated his astute judgment on artistic matters. I should like to thank Alan Swerdlow, my predecessor as Chairman, for helping me greatly with background information about the various issues within the Bluecoat, drawing on his long experience of the Society. Peter Fairhurst has generously given us the benefit of his advice on rentals and tenancies based on his long experience and great knowledge of these matters. We were delighted that David Backhouse agreed to accept co-option to the Committee last March and we have already gained much from his knowledge of the building and his feeling for it as an architect. The three tenant members of the Committee, Harriet Owen Hughes, Neville Spencer and Colin Wilkinson, have been most supportive. Finally, we were very pleased that Kathy Desmond accepted co-option to the Committee last January, after showing much patience throughout the tribulations of the Arts Club, to which I will refer again later in this Report. Altogether I am fortunate to be working with a first class Committee and staff.

Last year, and my first as Chairman, has been mostly concerned with administration. Every item of expenditure has been examined to see whether economies can be made, with notable success with savings on office overheads which have been reduced by £7,000. On the income side, the rent levels of all the tenancies have been looked at in detail and adjusted if necessary after discussion with each tenant. Strenuous efforts have been made to ensure that tenancies are not left vacant, that rooms are occupied and rents paid promptly. These sensitive and sometimes difficult negotiations have been carried out by Paolo Reale, our Building Manager, and it is much to his credit that income from rents rose by £19,000 last year and that the increases were accepted as reasonable by virtually all the tenants.

Savings in administration and increases in rents and other charges can go so far, but a limit is soon reached after which little more can be done other than adjustments for inflation. By the end of next March I hope that we shall have succeeded in turning a succession of annual deficits into a small operating surplus. We shall, however, still be left with the Society's debt, which is the direct result of the recurring deficits already referred to in this Report. The Society's net liabilities are shown in the Balance Sheet as amounting to £95,000, composed of creditors, loans which have to be repaid and a large and expensive bank overdraft. The Society's debt must be reduced before the Bluecoat can move forward positively. We have considered ways of achieving this.

It should be possible to generate some extra income from the greater use of the rooms in the Bluecoat which are available for hire. The staff are already working on this. More immediate is a new fund-raising campaign which will be launched on 1 October. We are planning to invite all those who have an interest in preserving the Bluecoat in its present form as a centre for practising artists and for the arts generally to contribute to a Patrons' Scheme.

1 October has been chosen because it is the date when an important tax concession in this year's Budget takes effect. The Bluecoat Society as a charitable organisation will be able to claim a tax refund on a single donation of £600 or more, so that a gift of £600 will be immediately worth one third more to the Society ie £800. A gift of £750 would be worth £1,000 and so on. Under our Patrons' Scheme, the plan is that those who give £600 or more will be acknowledged as Grand Patrons of the Society, those giving less than £600 but at least £200 will be acknowledged as

Patrons. Those who give under £200 but at least £50 will be acknowledged as Donors. Naturally we shall still welcome 4-year covenants. To qualify as a Grand Patron it will be necessary to covenant at least £150 per annum for four years, and to be a Patron the minimum covenant will be £50 for four years. I am pleased to announce that two supporters have already agreed to become Grand Patrons through single donations.

I turn now to the Building itself. It is obvious that a building of such beauty and architectural significance as the Bluecoat deserves constant maintenance of the highest quality. A plan of action for the upkeep of the Building over a period of years was needed and we came to the conclusion that a satisfactory scheme could only be drawn up in the light of a comprehensive survey. The Committee accordingly commissioned Dixon Webb to undertake a full survey of the Building. A draft report has now been received and I am glad to say that the Building appears to have no major structural problems. However, the cost of preserving the Building adequately over the next ten years is likely to be in the region of £500,000. The survey will be invaluable for grant applications to English Heritage, Trusts and other bodies concerned with the preservation of buildings of outstanding merit. As Building Manager, Paolo Reale has taken on the responsibility of preparing grant applications, which is work requiring first hand knowledge of the Building, attention to detail, judgement and common sense. He is the right person for this new responsibility and he will have our full support. It is encouraging that the Arts Council is now showing interest in the restoration of artistic buildings. According to a recent report in The Times. Peter Palumbo, the Chairman of the Arts Council, sees his mission as being to restore the fabric of cultural property by the end of the millenium. We at the Bluecoat must ensure that the Arts Council is made aware of the Society's own plan of action for its Building and we must seek whatever funds may come available from this source.

I will conclude my Report with a few words about the Arts Club. As you know, the Club is a friends' organisation. It has a membership of about 150 at the present time. It became increasingly difficult during the past year to establish the precise role which the Club should play in the Bluecoat now that the Society and the Arts Centre had become separate bodies. Generally speaking, the few events which were presented in the name of the Club were not well supported and the effort of organising these events became difficult to justify. Last January the Committee decided that a separate Club Committee was no longer needed and that the day-to-day business of the Club should be looked after by the Society's staff. Kathy Desmond, the Chairman of the Club, resigned her duties but was, as I have already mentioned, willing to accept co-option as an ordinary member of the Committee.

The future policy of the Arts Club was considered last March at a meeting between senior representatives of the Society and the Arts Centre. A suggestion that there should be two friends' organisations, one supporting the Society and the other the Arts Centre, was rejected. It would have been extremely confusing to Bluecoat supporters, many of whom in any event find it difficult to understand the difference between the Society and the Arts Centre. It was accordingly decided that there should continue to be a single Club and that the Society and the Arts Centre should jointly produce a revised brochure about the Bluecoat with the purpose of making the public more aware of the Building, its tenants, the history and the policy both past and present.

I believe myself that the conclusion which we came to over the Arts Club that there should be a single Club for the Bluecoat as a whole must ultimately apply to the separation of the Bluecoat into Society and Arts Centre. This division has had the practical advantage of enabling us to establish the true cost of promoting arts events, but excludes the possibility of having a unified policy for the whole of the Bluecoat. I am not suggesting that there should be any changes until the Society's annual deficit has been turned into a surplus with a diminishing debt. This will more than occupy the second year of my chairmanship with the fund-raising involved. But I would like to think that in the third and last year of my chairmanship the Society may be confident enough to consider once more its artistic aims and objects with a view to uniting the entire organisation with a single policy.

Thank you all very much for the support you have given me during the past year. I shall need your support even more during the next twelve months with the problems and frustrations of fund-raising and grant applications. We shall only succeed if we work together as a team with a single motivation.

Stephen Gray Chairman and Hon General Secretary

Minutes of the 61st Annual General Meeting of the Bluecoat Society of Arts held in the Sandon Room, Bluecoat Chambers, School Lane, Liverpool at 6pm on Tuesday 10 July 1990.

Present:

President

Professor JF Norbury OBE

Trustees

G L Corlett James Rushworth OBE

Committee

Stephen Gray OBE Chairman & Hon General Secretary Charles Metcalfe Vice Chairman Austin Callaghan Hon Treasurer

Harriet Owen Hughes Neville Spencer Alan Swerdlow Colin Wilkinson

In attendance:

Iulia Carter Preston

Brenda Evans Mr Rice Mark Skinner

Alex Hurley Accountant

Anne McFadden Administrative Officer

Wendy Parker Assistant Building Administrator

Paolo Reale Building Manager David Chestnutt Auditor

The President took the Chair at this meeting in accordance with Clause 21 of the Trust Deed.

Apologies for Absence

Apologies had been received from Lord Derby, Viscount Leverhulme, Sir Leslie Young, Professor Graeme Davies, JAH Norman, David Backhouse, Kathy Desmond, Cathy Hunt.

2 Minutes of the 60th Annual General Meeting held on 19 September 1990 The Minutes of the previous Annual General Meeting were approved and signed as a correct record.

3 Report of the Chairman & Hon General Secretary

Stephen Gray presented his Report. He welcomed those who attended the meeting and drew attention to the venue, the meeting having been arranged in the Sandon Room, recently refurbished, and not in the Concert Hall as in previous years. He praised the efforts of the Hon Treasurer and Accountant in preparing the Accounts so promptly which made it possible to hold the meeting in July instead of delaying it until September as had been the case for the past two years.

There had been a substantial reduction in the Society's deficit for the year, the loss being £7,000 compared with £30,000 for the previous year. The Society had been operating at a deficit of about £30,000 per annum for 3 years, so that at last this dangerous succession of high losses had been reversed. He had regarded the correction of the Society's financial position as his prime responsibility on becoming Chairman of the Society a year ago.

The structure of the administration had been overhauled. The Director had left to take up a post with North West Arts and had not been replaced. Two senior appointments had been made. Alex Hurley had joined the staff as Accountant and Paolo Reale as Building Manager without the responsibility of detailed accounting which had been expected of the Director. The other duties in the office had been undertaken by Anne McFadden as Administrative Officer and Wendy Parker as Assistant Building Administrator. All four members of the staff had carried out their duties admirably. The Chairman himself had taken on the role of Hon General Secretary in order to co-ordinate the work of the office and to oversee Committee administration.

An Executive Sub-Committee had been formed consisting of the four office holders of the Committee (President, Chairman, Vice Chairman and Hon Treasurer). This Sub-Committee had met at least once a month with the Building Manager and Accountant to take decisions on day-to-day executive business, leaving the Committee itself free to concentrate on policy matters at meetings held every three months. The new system had worked well and the Chairman was very grateful to all Committee members for their support, in particular his three colleagues on the Executive Sub-Committee.

The Society's net current liabilities now amounted to £95,000, consisting of creditors, loans and a bank overdraft. The Chairman would shortly introduce a Patrons Scheme which would take advantage of the recent tax concessions whereby charitable organisations could reclaim tax on single donations of £600 or more.

A full survey of the Building had been undertaken by Dixon Webb and a preliminary report had now been received. Although there were no major structural problems, the cost of maintaining the Building adequately over the next decade was likely to be in the region of £500,000. The survey would enable the Society to make well-supported grant applications to English Heritage, Trusts and other organisations and individuals with a particular concern for preserving one of Liverpool's finest buildings.

Stephen Gray, who had now completed the first of his three years as Chairman, referred to the progress which he hoped could be made during his second and third years. Next year he hoped that the Society would be operating at a small surplus, thereby making it possible to reduce the net current liabilities. In his third year he liked to think that the Society might be confident enough to consider once more its aims and objects with a view to uniting the entire organisation with a single policy.

4 Audited Accounts for the Year ended 31 March 1990

Austin Callaghan, the Hon Treasurer presented the Accounts, which showed a deficit of £7,242, a considerable improvement on the results in recent years. The format of the Accounts had been simplified to make the figures readily understandable. It was proposed by Colin Wilkinson, seconded by James Rushworth and unanimously agreed that the Accounts be adopted. Mr Callaghan was warmly thanked for his care in presenting the Accounts and for his attention to the Society's financial affairs during the past year.

5 Appointment of Ex-Officio Members of the Committee

It was agreed unanimously that the present three ex-officio members of the Committee should be re-appointed for a further year until the conclusion of the next Annual General Meeting:

President Professor JF Norbury OBE Hon General Secretary Stephen Gray OBE Hon Treasurer Austin Callaghan

6 Appointment of Auditors

It was agreed that Pannell Kerr Forster, who had taken over Hodgson Impey, should be appointed Auditors until the conclusion of the next Annual General Meeting.

7 Election of Committee Members

The following two persons had been co-opted to the Committee during the year to fill casual vacancies and accordingly retired at the Annual General Meeting:

David Backhouse Kathy Desmond

They were willing to continue to serve and it was agreed unanimously that they should be elected.

8 Appointment of Chairman and Vice Chairman

It was proposed by the President and seconded by Mr Corlett that the present Chairman and Vice Chairman should be re-appointed for a further year until the conclusion of the next Annual General Meeting:

Chairman Stephen Gray OBE Vice Chairman Charles Metcalfe

9 Vote of Thanks

The President concluded the meeting by proposing a vote of thanks to the Chairman and Hon General Secretary for his services to the Society during the past year. This was agreed unanimously.

Minutes of the 63rd Annual General Meeting of the Bluecoat Society of Arts held in the Sandon Room, Bluecoat Chambers, School Lane, Liverpool at 6pm on Tuesday 21 July 1992.

Present

Professor JF Norbury OBE President

Stephen Gray OBE Chairman & Hon General Secretary Charles Metcalfe Vice Chairman Austin Callaghan Hon Treasurer

David Backhouse Iulia Carter Preston Kathy Desmond Peter Fairhurst Colin Wilkinson

James Rushworth Trustee Tony Hailwood Auditor

In Attendance:

Peter Booth Kathleen Duncalf Neill Fozard

Harry Jamieson Bluecoat Arts Centre Ltd Board

Paul McCue Olwen McLaughlin Alex Hurley Accountant

Anne McFadden Administrative Officer Fiona Hutton Bluecoat Arts Centre Ltd

The President took the Chair at this meeting in accordance with Clause 21 of the Trust Deed.

Apologies for Absence

Apologies had been received from Lord Derby, Lord Leverhulme, Sir Leslie Young, Mr. Camenisch, Mr Corlett, Mr Herzog, Mr Norman, Judge Urquhart, Cathy Hunt, Jan Lennox, Wes Wilkie, Maureen Bampton, Dorothea Hall.

Minutes of the 62nd Annual General Meeting held on 16 July 1991 The Minutes of the previous Annual General Meeting were approved and signed as a correct record.

Report of the Chairman

Stephen Gray presented his Report and welcomed those who attended the meeting. This was his final year as Chairman and he was pleased that the financial problems of the past had been successfully overcome. The Accounts for the year ended 31 March 1992 showed that the Society had achieved a surplus of £6,000. The net current liabilities now stood at £58,000 but he was confident that with careful management, the net liabilities could be reduced steadily over a period of years and eventually eliminated.

Following the assessment by Dixon Webb, Chartered Surveyors, rents had been increased to more appropriate levels and this had been a major factor in the Society's improved financial position. The Chairman thanked Peter Fairhurst for his help with these matters. The tenancy mix was evenly divided between artistic and commercial tenants and this would aid the Bluecoat as a centre for the arts as well as for practising artists. Thanks were due to Julia Carter Preston for her work in organising the Bluecoat Artists Association, which had recently held a successful exhibition at Pilkingtons Glass Museum, generating good publicity for the Society.

The income from room hire increased by £5,000 to about £40,000. The Chairman thanked the staff, particularly Kenny Bristow, the Building Supervisor, Paul Hinde, the Resident Caretaker, and Emma Scott, the General Assistant for their efforts in achieving this result.

The Chairman paid tribute to O'Mahony-Fozard, the Society's architects who had administered the Year 1 repairs of the Restoration programme. English Heritage had contributed 40% of the total cost of £44,000 for the Year 1 repairs. With savings made on estimated costs a major overhaul of the windows would be undertaken in Year 2.

In 1991 a number of Architects and Arts Consultants tendered for the production of a feasibility study for major development to the Bluecoat. The successful applicants were 0'Mahony-Fozard, Architects, together with Peter Booth as Arts Consultant. Their report, funded by Merseyside Task Force and the Arts Council, was completed in March. Further discussions and consultation necessary before a formal application could be submitted to the Urban Programme. Both the Society's Committee and the Arts Centre Board believed that the two organisations must merge, and to forward the development plans a Joint Working party was set up consisting of four members of each Committee with Peter Booth as Co-ordinator. The options included in the Feasibility Study were the upgrading of the of existing building including alterations to the Gallery and Concert Hall areas, the construction of a new South East Wing in the Garden Courtyard and the acquisition of Compton's Building adjacent to the Bluecoat. This last option was no longer available, as a firm offer had recently been made by another interested party.

One of the proposals in the Feasibility Study was the appointment of a senior paid officer to administer the combined Society and Arts Centre. This appointment could not be made until the new management structure of the combined organisation had been decided. The Society already had a vacancy for a senior member of staff, since the General Manage for the past twelve months had left the organisation in June. In the interim period the three remaining members of the administrative staff would undertake the work of the Society, with help from Dixon Webb on tenancy matters and O'Mahony-Fozard on building problems. The Chairman praised Alex Hurley, Anne McFadden and Kenny Bristow for their sterling work for the Society. He also thanked the Executive Sub-Committee members, Charles Metcalfe, Austin Callaghan and Fred Norbury to whom he was indebted for their unfailing support and shrewd judgment on the many issues which had arisen during his Chairmanship.

The Chairman concluded by thanking the members of the Committee for their support. He hoped that the spirit of friendly co-operation existing among Committee members would continue in the new combined organisation when formed.

- 4 Audited Accounts for the Year ended 31 March 1992
 Austin Callaghan, the Hon Treasurer presented the Accounts, which showed a surplus of £6,0000. It was proposed, seconded and unanimously agreed that the Accounts be adopted.
- 5 Appointment of Auditors for the ensuing Year
 It was agreed that Hailwood & Co be appointed as Auditors until the conclusion of the next
 Annual General Meeting.
- 6 Appointment of Three Ex-Officio Members of the Committee
 It was agreed unanimously that the three ex-officio officers for the ensuing year should be as follows:

President Professor JF Norbury OBE Hon Treasurer Austin Callaghan Hon General Secretary Stephen Gray

7 Election of Committee Members

The following two persons retired by rotation and offered themselves for re-election:

Peter Fairhurst
Charles Metcalfe

It was agreed unanimously that they should be re-elected.

8 Appointment of Chairman and Vice Chairman

The President proposed that the following members of the Committee should be appointed to the posts of Chairman and Vice Chairman for the ensuing year:

Chairman Charles Metcalfe Vice Chairman Austin Callaghan

This was agreed unanimously.

9 Votes of Thanks

The President concluded the Meeting by proposing a vote of thanks to Stephen Gray for all that he had done during the three years of his Chairmanship. He had devoted an immense amount of time, energy and thought to the Bluecoat and as a token of the Society's gratitude the President presented him with a ceramic bowl which had been specially designed and engraved by Julia Carter Preston. Stephen Gray thanked everyone for this beautiful present with which he was delighted. He was very grateful for all the encouragement he had received from the Trustees, Committee and Staff and mentioned how much he had enjoyed working with the Staff. The President added his own thanks to the staff for their hard work during the year.

Mr Rushworth proposed a vote of the warmest thanks to the President for his work on behalf of the Trust and the Society during the past year and for his chairmanship of the Meeting.

Bluecoat Society of Arts Annual General Meeting 13 July 1993 Address by President

This last item, 'Address by the President', may look rather forbidding and I dare say that some silent prayers are being offered up in the hope that your worst forebodings will not be realised. I shall not keep you long but it seemed to me that there are some things that should be said about the Bluecoat and some of the people who have been concerned with it.

William McCunn, who was Secretary of the Society for many years, has written the chronicle of its first 28 years from 1927 to 1955. Three things stand out. The first is that the Bluecoat is the great survivor - its future has hung almost by a thread at least three times. The second is that its continuance has been secured each time by the dedicated enthusiasm of a relatively few individuals and by the generosity of Merseysiders - both the "great and the good" and the not-so-great and, perhaps, the not-so-good - who knows? The third is the thread of continuity - strong personal links between the past and the present.

The first crisis occurred when the school itself moved to Wavertree. That was resolved by the initiative of Fanny Hamel Calder and her Sandon Studios Society. She suggested to a compliant Sir William Lever that he should buy the building as a prospective centre for the arts and that is what he did. One of the members of her Committee was a Mr Heywood Melly, the grandfather of George Melly.

It was the second crisis that led to the formation of the Bluecoat Society of Arts during the 1920s. The first War had frustrated the development of the building - and when Sir William Lever, by now the first Lord Leverhulme, died in 1925 his executors decided to sell the building to realise it as an asset - really against the wishes of the second Lord Leverhulme. In the meantime they used the building to generate cash. What is now the Gallery became a motorcar showroom and another part - I'm not sure where - was let to a retailer of what William MacCunn called "women's lingerie". It appears that there was not much of a market for men's lingerie. (Still isn't, as far as I know.)

The building was to be auctioned on 17 November 1926 unleess the Sandon Studios Society could raise £40,000 to buy it. Fanny Calder was by now living in Bath but she came back to Liverpool to lead the campaign. There were difficulties. It appears that the Chairman of the Arts Committee of the Corporation and his friends regarded the Sandon group with resentment because of what MacCunn calls "its cheerfully contemptuous attitude to academic art". It was regarded as "a haunt of bohemianism and of all that was subsersive of good morals and a proper respect for the Royal Academy".

If that was so we must marvel at the diplomatic skill of Fanny Calder. For she enlisted the support of, among many others, the Earls of Derby, of Sefton, and of Crawford and Balcarres, as well as the Bishop and the Archbishop. It may be, of course, that the House of Lords was a hotbed of bohemianism and anarchy at that time. I leave you to contemplate that rather novel thought.

It turned out that their Lordships' support was moral rather than financial and at a Committee meeting only five days before the auction barely £10,000 had been raised. One member of the Committee, a Member of Parliament called Jacob, was heard to suggest to Professor Patrick Abercrombie that he should send a party of students from the School of Architecture to wreck the auction. I'm not sure how effective the architects would have been on their own. They would probably have called on the engineering and medical students who would undoubtedly have brought unrivalled expertise to the task.

But then a miracle occurred. A man travelling to work on the Mersey Underground was, presumably surreptitiously, reading his neighbour's newspaper - the Daily Post - and he read of the desperate final appeal; He sent to the Lord Mayor an anonymous gift of £18,000 and this enabled the deal to be clinched. The donor was eventually discovered to be a Mr Ernest Corlett. His family is still represented on the Board of Trustees by Gerry Vorlett.

And so the Bluecoat Society of Arts came to be formed in January 1927.

The third crisis occurred, of course, as a consequence of the virtual destruction of the interior of the Bluecoat by incendiary and high explosive bombs during the May blitz of 1941. It hardly needs to be said that an Appeals Committee was set up, under the Chairmanship this time of William Rushworth who, MacCunn says, "threw all his energies into the task with indefatigable perseverance". The story of the post-war reconstruction involved frequent setbacks. But it went ahead in time for the re-opening to coincide with the Festival of Britain in 1951. The inaugural concerts were arranged by James Rushworth - who else? - and amongst the artists who took part were Stephen Wearing, Dennis Brain and Fritz Spiegel.

By comparison with the three crises that I have outlined the traumas of the last few years seem relatively minor but they were serious enough to require the splitting of the Society with the formation of the Bluecoat Arts Centre in 1987. And it is now, as I have already said, a matter for celebration that the reunificiation of the two bodies has been accomplished as the Bluecoat Arts Centre. As with the earlier struggles it has not happened without immense effort.

We all owe a great debt to Stephen Gray for his unstinting efforts as Chairman and Honorary General Secretary and we extend our warmest good wishes to he and Frances as they move their home from Merseyside, to the great regret of all of us. Austin Callaghan wrought a miracle when he penetrated the labyrinthine tangle of the accounts - to reveal, it must be said, a black hole which happily has been more or less filled in. We are all very appreciative that Austin has undertaken the initial Chairmanship of the new company. Charles Metcalfe has nobly bridged the gap between the Society and the Arts Centre and Peter Fairhurst has been of the greatest possible help in respect of the building. Not least we are all indebted to the staff of the Society - Alex Hurley, Anne McFadden and Kenny Bristow. They have been immensely loyal and diligent during a long period of uncertainty and stress. Happily this present transition from the Society to the Arts Centre takes place in a healthier financial situation - our liabilities reduced from their peak value of £100,000 to about £15,000. The last part of this improvement resulted from the gifts harvested by James and Stephen to which Charles has already referred. bearing in mind the earlier history to which I have referred I feel justified in mentioning a particularly generous gift of £20,000 from Lord Leverhulme.

I don't have time to elaborate on the artistic accomplishments of the Bluecoat over the years and its contribution to the culture of Merseyside - the originality of the events, the varied offerings of its tenants and the distinction - international in its scope - of its Gallery. We all recognise that in Bryan Biggs we have a Director of rare talent who has given many years of outstanding service to the Bluecoat.

So at this final AGM of the Bluecoat Society of Arts we may look back at the crises that have been overcome and the irreplaceable part that it has played in the life of our Region - and more widely. We contemplate all those many individuals, distinguished and otherwise, who have played their parts. And the inference that I draw is that it is quite unthinkable that the Bluecoat should not continue and evolve successfully in its new guise as the Bluecoat Arts Centre. It will not be easy and it will continue to need dedicated voluntary effort from many individuals.

A few years ago I inaugurated our University Graduates Association in Malaysia. The moment of inauguration was signified in the traditional Malaysian fashion by striking a gong three times. That was my first musical performance in public and almost certainly my last - although I do claim that I hit it dead centre each time.

I was led to contemplate what might be the appropriate symbol for the end of the Bluecoat Society. There is no flame to be turned down and it seem inappropriate either to blow a whistle or to call 'game, set and march'.

So what is the appropriate symbol? It is a very good question and there is a very good answer. Unfortunately I don't know it, and so in true academic fashion I shall leave you all to think about it until our next meeting.

And on that (happy) note I declare the meeting closed.

Professor JF Norbury OBE President

Bluecoat Society of Arts

Honorary Officers, Trustees, Committee, Administrative Staff and Caretaking Staff as at 31 March 1993

Trustees

Professor J F Norbury OBE President
F J Camenisch
G L Corlett
The Rt Hon The Earl of Derby MC
F M Herzog
The Rt Hon The Viscount Leverhulme KG TD
J A H Norman
James Rushworth OBE JP MA
Peter Urquhart
Sir Leslie Young CBE

Hon Vice Presidents

F J Camenisch Professor R Gardner-Medwin Celia Van Mullem James Rushworth OBE JP MA Colin R Wilson

Committee

- *Charles Metcalfe Chairman
- *Stephen Gray OBE Hon General Secretary
- *Austin Callaghan Hon Treasurer & Vice Chairman
- *Professor J F Norbury OBE President
 David Backhouse
 Kathy Desmond
 Peter Fairhurst
 Cathy Hunt
 Julia Carter Preston
 CIIr G Smith
- Colin Wilkinson

 *Members of the Executive Sub-Committee

Administrative Staff

Alex Hurley Accountant Anne McFadden Administrative Officer Anne Jones Bookkeeper & Rceptionist

Caretaking Staff

Kenny Bristow Building Supervisor
Paul Hinde Resident Caretaker
Tom Kevan Assistant Caretaker & Porter
Jim Byrne Porter
Rose Barnes Cleaner
Edna Gibbons Cleaner